

Date : 07-06-2023

POLICY ON GREEN CAMPUS

A Green Campus is a place where environmentally friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind.

Objectives to the go green program: The first step of the Go Green Program involves establishing available Green-Campus Committee, within the organizational structure of the Institute. Hence, to give this initiative more clarity and authenticity, we now roll out a policy document spelling out the strategies, plans and other allied tasks to make this Program functional officially.

We believe that greening the campus is all about sweeping away wasteful inefficiencies and using conventional sources of energies for its daily power needs, correct disposal handling, purchase of environment friendly supplies and effective recycling program. The administration of the Institute believes that everyone has to work out the time bound strategies to implement green campus initiatives. These strategies need to be incorporated into the institutional planning and budgeting processes with the aim of developing a clean and green campus. Every individual of Srinivasa Institute of Management Studies (SIMS) College will work, may he/she be a student, faculty and support staff to foster a culture of self-sustainability and make the entire campus environmentally friendly.

Understanding various environmental issues and the need to address them.

Sensitizing people about the need for protection of environment for a sustainable and healthy future. Install a sense of responsibility for the environment and a personal commitment to protect and preserve the environment.

Green Campus Initiatives:

POLICY ON GREEN CAMPUS

Mother Earth is not a resource, she is an heirloom.

Undertaking technological setup aimed at an environmentally and economically strong impact.

Ensure environment friendly practices in the college.

- Installation of Solar Power Station
- Waste water Management/ Rainwater harvesting
- Maintenance of water bodies and distribution system in the campus
- Plastic free Campus
- Tree Plantation Drive

- Use of LEDs only
- Digital Library

Use more read out material in soft form. Reduce the hard readout material. Use More of E-mail for officially communicating the information needed, online reading etc. Keep a stack of paper that has been printed on one side and use it for day-to-day rough work. Minimize the use of fertilizers and pesticides in college grounds, opting to the use of compost produced on site wherever possible. Ensure that all cleaning products used by college staff have a negligible harmful Impact on the environment. Use two types of bins separately for biodegradable and non-biodegradable wastes in the college campus as well as in hostels. Reusing the class room furniture by altering them, thereby reducing the metal waste. Providing women washrooms with incinerators to destroy sanitary napkins

For easy disposal in an environmentally friendly way. Srinivasa Institute of Management Studies (SIMS) College has taken initiative to create awareness on green campus students and staff. To protects its own environment with its green campus initiative and keeps pollution free campus.


PRINCIPAL

Principal
Srinivasa Institute of Management Studies
P.O. Palem, Madhurawada,
Visakhapatnam - 530041




SECRETARY

Date : 07-06-2023**POLICY ON ENVIRONMENT AND ENERGY UTILISATION**

Srinivasa Institute of Management Studies bestow a clean and ecologically pleasant campus, where eco-friendly teaching and activities work together to foster sustainable and environmentally friendly behaviour. The Green Campus concept allows the institution to take the lead in the regeneration of environmental culture by promoting environmental ideals among students and faculty. In order to install eco-consciousness in themselves and the world around them, the Institute also encourages students and staff to adopt, implement, and support environmentally friendly practices. The growing human footprint on the planet is generating significant environmental issues that are only going to become worse over time. A massive effort is required to offset the detrimental impacts of human activities on the environment, which, in turn, affect how we interact with the world and with one another. All problem-solving strategies must be used in order to create true change.

Objectives:

To encourage the students to maintain clean and green environment.

- To educate the students to create awareness amongst public.
- To install the students, the value of the environment and the issues that it faces.

This environment and energy policy is binding for all the components of the institution and applies to all its staff and students to the various activities undertaken by the institution. It will help us to implement efficiency and environmental awareness to conservation of natural resources and to limit its usage.

- To assess our energy usage and measure its impact on the environment.
- To install solar panels for the generation of alternate energy.
- Turn off your monitor when you leave your table. Whenever possible, shut down rather than
- Turn off unnecessary lights and use daylight instead.
- Use LED or compact fluorescent bulbs as much as possible.
- Switch off lights, fans in conference rooms, classrooms and lecture halls when they are not in use. Avoid the use of decorative lighting.
- Use the fans only when they are needed.
- In hostels install the water heaters with non-conventional energy resources.
 - To undertake tree plantation drive.
- To reduce local air pollution emission using bicycles, public transportation and use of pedestrian – friendly roads.
- To encourage use of advanced technology to minimize energy consumption, atmospheric emission and noise.

Promotion of "Save Energy Tips" in and outside the Institute:

Activate power management features on your computer and monitor so that it will go into a low

power "sleep" mode when you are not working on it.

Turn off your monitor when you leave your Table.

Activate power management features on your laser printer.

Whenever possible, shut down rather than logging off.

Turn off unnecessary lights and use daylight instead.

Avoid the use of decorative lighting.

Use LED or compact fluorescent bulbs.

Keep lights off in conference rooms, classrooms, lecture halls when they are not in use.

Use the fans only when they are needed.

Renewable energy

Solar energy is the cleanest and most abundant renewable energy source. The Institute promotes solar energy, the stakeholders are encouraged for promoting and adopting renewable energy.

Pedestrian friendly pathways:

Campus has sufficient space for parking vehicles of staff and students. Roads inside the campus are well maintained. Pedestrians can walk safely on the pathways.

Waste management

The Institute practices three R's (Reduce, Recycle and Reuse) to tackle the waste. Some initiatives are as follows:

1. Green dust bins are used for bio-degradable (wet-waste). Blue dust bins are used for non-bio-degradable (dry-waste).
2. Utilizing half used paper for rough work.
3. Women wash rooms are provided with incinerations to destroy sanitary napkins for easy disposal in an environmentally friendly way.
4. Canteen waste is sent for bio-gas production.
5. The waste from vegetables and food are composted and used as fertilizer.
6. Encouraged to use electronic form of content instead of paper.



PRINCIPAL

Principal
Srinivasa Institute of Management Studies
P.O. Patem, Madhurawada,
Visakhapatnam - 530041



SECRETARY

Date 02-06-2023

CIRCULAR

This is to inform Faculty of all the Departments that the below members are decided to be members of Academic Committee of Srinivasa Institute of Management Studies for the academic Year 2023-2024.

S.No	Members	Signature
1.	Dr. M.V.S. Ramalakshmi Principal	M.V.S. Ramalakshmi
2	Dr. K. Yasoda Associate professor/ IQAC coordinator	K. Yasoda
3	Mrs. G. Sudhakar Head Of The Department -MBA	G. Sudhakar
4	Mrs. G. Vijaya Head Of The Department -MCA	G. Vijaya
5	D. Uma Sundari Head Of The Department - BBA	D. Uma Sundari
6	Mrs. Swathi Officer In-charge of Examinations	Swathi
7	Mr. Y. Rajesh Administration	Y. Rajesh



M.V.S. Ramalakshmi
Principal
Srinivasa Institute of Management Studies
Madhurawada, Vizag - 530041

Principal



Date: 02-06-2023

MEETING NOTICE

The Meeting of the Academic Committee MBA, MCA and BBA Staff of the SIMS College will be held on 06th June 2023 at 11:30 a.m. to discuss the following Agenda. All members are requested to attend the meeting without fail at SIMS Board room.

AGENDA:

1. PG Admissions for the academic year 2024-2025
2. Teaching Notes:
3. Work distribution to the faculty for 2024-2025.
4. Policy on green campus.
5. Discussion about annual e-Governance report for A.Y 2022-2023
6. Policy on Environment and Energy Utilization
7. Any other point.



M. U. S. R

PRINCIPAL

Principal
Srinivasa Institute of Management Studies
Vizag - Dt. Madhurawada

Date: 07-06-2023

Minutes Of The Academic Committee Of SIMS College Held On 06th June 2023

Members Present:

S.No	Members	Designation	Designation in committee	Signature
1.	Dr. M.V.S. Ramalakshmi	Principal	Chairman	M.V.S. Ramalakshmi
2	Dr. K. Yasoda	Associate professor/ IQAC coordinator	Member	K. Yasoda
3	Mrs. G. Sudhakar	Head Of The Department – MBA	Member	G. Sudhakar
4	Mrs. G. Vijaya	Head Of The Department – MCA	Member	G. Vijaya
5	D. Uma Sundari	Head Of The Department -- BBA	Member	D. Uma Sundari
6	Mrs. Swathi	Officer In-charge of Examinations	Member	Swathi
7	Mr. Y. Rajesh	Administration	Member	Y. Rajesh

Dr.M.V.S Ramalakshmi, Principal convened the meeting by welcoming all the faculty members.

S. no	Agenda points	Resolutions
1	PG Admissions for the academic year 2024-2025	Principal instructed all the faculty members to get admissions done. Moreover, she suggested the faculty members to act effectively regarding



		admissions,
2	Teaching Notes:	All the faculty members have submitted their teaching notes.
3	Work distribution to the faculty for 2024-2025.	Work distribution is properly made to the existing and New Faculty members.
4	Policy on green campus.	The committee received and approved policy on green campus.
5	Discussion about annual e-governance	The committee has reviewed and made some suggestions.
6	Policy on Environment and Energy Utilization	The committee has reviewed and approved policy on Environment and Energy Utilization
7	Any other point.	It is decided to conduct workshops and seminars on regular intervals.



M. U. S. R

Principal

Principal
 Srinivasa Institute of Management Studies
 Opp. International Cricket Stadium, Madhurawada, Vizag

Date : 13-12-2022

Divyangjan Policy

Srinivasa Institute of Management Studies (SIMS) never considers physical limitations as a barrier for students. College believes in quality education at all levels. Irrespective of physical impairments, the College inspires students to pursue higher education. The Divyangjan Policy seeks to improve the right to education through the implementation of several government-mandated schemes and volunteer activities.

SIMS provides the following amenities for the benefit of DIVYANGJAN:

1. **Ramp/Rail:** Srinivasa Institute of Management Studies (SIMS) provides a barrier-free environment in for differently-abled students. Ramp/rail is sited at the main entrance of the building, where any disabled student can easily identify and access it. The ramp is so wide that a wheelchair user can use it without any problem.
2. **Accessible Toilets:** Large floor space is provided for a student who can easily move about. The floor surface is slip-resistant. A separate toilet is available for people with different disabilities.
3. **Digital-Classroom:** For uninterrupted studies for Divyangjan students, our institution has provided a digital-classroom on campus.
4. **Scribes for Examination:** Our institution shall provide or allows scribes for those students who are in need while writing exams. Controller of Examinations shall allow the student on the recommendations of the Principal to grant extra time to disabled candidates for answering papers at University examinations. Extra time up to 20 mins per hour can be given to complete the paper.
5. In the case of students who are eligible to avail of the services of scribes, the Principal shall authorize the appointment of scribes according to the following conditions.
 - (a) The scribe shall not be an employee of the college/centre where the examination is conducted.
 - (b) The scribe shall not be a relative of the student who is appearing for the examination.
 - (c) The educational qualifications of the scribe shall be less than those of the student.
 - (d) A proforma with the declaration in the format given institute shall be obtained from the scribe. The proforma signed by the scribe shall be forwarded to the institute.



PRINCIPAL

Principal
Srinivasa Institute of Management Studies
Plot, Pattem, Madhurawada
Visakhapatnam - 530041



SECRETARY


Date: 12-12-2022

MEETING NOTICE

The Meeting of the Academic Committee MBA, MCA and BBA Staff of the SIMS College will be held on 16th December 2022 at 02:30 P.m. to discuss the following Agenda. All members are requested to attend the meeting without fail at SIMS Board room.

AGENDA:

1. Class adjustments
2. Guest Lectures
3. Work shops
4. Policy on identifying and supporting slow learners through external examinations
5. Policy on Divyanggan policy
6. Any other point.


Principal

Date: 17-12-2022

Minutes Of The Academic Committee Of SIMS College Held On 16th December 2022
Members Present:

S.No	Members	Designation	Designation in committee	Signature
1.	Dr. M. Jagadish	Principal	Chairman	M. Jagadish
2	Dr. K. Yasoda	Associate professor/ IQAC coordinator	Member	K. Yasoda
3	Mrs. G. Sudhakar	Head Of The Department –MBA	Member	G. Sudhakar
4	Mrs. R. Santhisree	Head Of The Department –MCA	Member	R. Santhisree
5	D. Uma Sundari	Head Of The Department – BBA	Member	D. Uma Sundari
6	Mrs. Swathi	Officer In-charge of Examinations	Member	Swathi
7	Mr. Y. Rajesh	Administration	Member	Y. Rajesh

Dr.M. Jagadish, Principal convened the meeting by welcoming all the faculty members.

S. no	Agenda points	Resolutions
1	Class adjustments	It has been identified that classes are adjusted according to the situation.
2	Guest Lectures	The agenda to organize guest lecturers is approved to enhance learning through expert insights.
3	Work shops	The agenda to organize workshops is approved to promote hands-on learning and skill development.
4	Policy on identifying and supporting slow learners through external examinations	The committee reviewed and approved Policy on identifying and supporting slow learners through external examinations



5	Policy on Divyanggan policy	The committee reviewed and approved Policy on Divyanggan policy
6	Any other point.	All the faculty members have submitted their teaching notes.

Mr. S. S. S. S.
Principal